## How Merit Badge Counselors (MBCs) can Connect to Scouts for Merit Badges



Go to www.Scoutbook.com and log in with your my.scouting.org credentials

Click My Dashboard > My Account > My Positions - Do you see your MBC position here? If so great that means either your Council uploaded it or a unit made it for you. If you do not see it you probably need a unit to establish a position for you.

## How to Find a Scout?

Under Administration Click My Account > then click My Connections > there you will see this Add button > you click this to add a new scout to your MBC My Connections

Add

This page is where you you want to change yc You can use this page If you are a parent/gua

Once you click add you are taken to a screen to enter Scout's BSA # and Last Name

Connect to Scout as Merit Badge Counselor	
Use this page to connect to a Scout as a Merit Badge Counselor. Search for the Scout by BSA Member ID and Last Name.	
Scout's Member ID:	
Scout's Last Name:	
Search	Cancel

Next screen you will see the Scout to make sure it is correct Scout then you can select what or which merit badge(s) you will be working on from your personal list.



Then you are setup. In native Scoutbook you can find the Scout under your My Connections area.

I will be counselling this Scout for these merit badge(s):

American Business
American Cultures
American Heritage
American Labor